6:30 AM–7:00 AM
REGISTRATION, CONTINENTAL BREAKFAST

7:00 AM–7:20 AM
INTRODUCTIONS, OVERVIEW, PRE-MEETING SURVEY
LaTasha Craig, MD, Sarah Page-Ramsey, MD, Susan Bliss, MD

7:20 AM–7:40 AM
THE UMEC FRAMEWORK AND YOU
LaTasha Craig, MD
Précis: From Flexner’s report to the LCME, this session will provide an overview of the development and organization of the U.S. undergraduate medical education system and the role of the clerkship director.

Learning Objectives:
• Understand the societies and organizations that impact and guide undergraduate medical education.
• Introduce the Liaison Committee on Medical Education (LCME) requirements that impact the clinical clerkship.
• Understand the role of the clerkship director in implementing the LCME requirements.

7:40 AM–9:00 AM
NUTS AND BOLTS: ANATOMY OF A CLERKSHIP
UMECE Faculty
Précis: This session will provide an interactive round table approach to a step-by-step walk-through of foundational elements required for directing a clerkship. Everything from orientation to documentation is covered, with a detailed description and demonstration of how to interpret and comply with LCME requirements.

Learning Objectives:
• Understand the LCME requirements impacting the clerkship.
• Understand the required components of a clerkship.
• Gain awareness of common challenges and solutions encountered in the clerkship.

Topics Covered (15 minutes each):
• Comparability Among Clinical Sites (Element 8.7)
  Sarah Page-Ramsey, MD, Elise Everett, MD
• Defining and Communicating Your Objectives (Elements 6.1, 8.2)
  LaTasha Craig, MD, David Forstein, DO
• Preparing all Teachers for the Clerkship (Elements 8.3, 6.1)
  M. Laura Hopkins, MD, Margaret McKenzie, MD
• Providing Formative and Summative Evaluation (Elements 9.5, 9.7, 9.8)
  B. Star Hampton, MD, Helen Morgan, MD
• Identifying and Monitoring Required Clinical Experiences (Elements 6.2, 8.6)
  Scott Graziano, MD, MS, Samantha Buery-Joyner, MD

9:00 AM–9:15 AM
BREAK

9:15 AM–11:00 AM
SPECIAL FOCUS TOPICS
(20 minutes each and 5 minutes of questions)
Précis: These sessions will explore in more detail the fundamentals of course administration and curriculum. Faculty are current Undergraduate Medical Education Committee members.

Using APGO Resources in your Clerkship
Helen Morgan, MD
• Identify available APGO resources.
• Understand how to access APGO resources.
• Demonstrate how to use APGO resources to enhance the clerkship.

Clerkship Orientation
B. Star Hampton, MD
• Understand key components in student orientation.
• Identify resources available for a successful orientation.

Structuring Your Course Content/Alternative Experiences
Sarah Page-Ramsey, MD
• Identify resources to help define and structure course content.
• Understand potential methods to deliver course content.
• Discuss strategies to develop alternative clinical experiences for students.

A Case-Based Exercise in Mistreatment
Susan Bliss, MD
• Discuss commonly cited areas of mistreatment.
• Review cases of mistreatment.
• Discuss strategies to prevent mistreatment.
11:00 AM–12:00 PM
ROUND TABLE BREAKOUT SESSIONS: SHARING YOUR EXPERIENCES

Précis: Each clerkship environment is unique and presents interesting opportunities or challenges for the Clerkship Director. These small-group sessions will allow participants to explore two topics in detail with small groups.

Learning Objectives:
Understand various opportunities and challenges for a clerkship director through round table discussions.

Topics Covered:
- Student Assessments
  Archana Pradhan, MD, MPH
- Using End of Clerkship Outcomes/Data
  Scott Graziano, MD, MS
- Professionalism
  David Forstein, DO
- Remediating Students
  Margaret McKenzie, MD
- Your Professional Development
  Helen Morgan, MD

12:00 PM–12:15 PM
BREAK

12:15 PM–12:45 PM
LUNCHTIME PANEL: THE DOCTOR’S IN! CORRECTING BROKEN COMPONENTS OF YOUR CURRICULUM

Archana Pradhan, MD, MPH, Scott Graziano, MD, MS, Samantha Buery-Joyner, MD

Précis: Our panel will address common problems and suggested corrections and improvements. The attendees can bring problems they are experiencing in administering the clerkship to the panel for advice.

Learning Objectives:
- Gain awareness of common challenges in clerkship direction and administration.
- Become familiar with resources available to help solve challenges.
- Develop solutions for challenges in clerkship administration.

Registration for APGO Clerkship Directors’ School, Parts 101 and 201, will open in late August. Visit www.apgo.org/FDS to register.

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12:45 PM–1:00 PM
INTRODUCTION TO SCHOLARSHIP
David Forstein, MD

Précis: This session will generate ideas and plans to develop scholarly work as part of faculty development.

Learning Objectives:
- Define scholarly activity.
- Identify activities commonly performed during clerkship direction that can be developed into scholarly work.
- Identify common barriers to scholarship and potential solutions.

1:00 PM–2:00 PM
INNOVATION STATION
Elise Everett, MD, and UMEC faculty

Précis: These interactive demonstration tables will introduce participants to low-fidelity simulations, aids and handy tools that can be implemented in the clerkship.

Learning Objectives:
- Understand importance of experiential learning for the clerkship student.
- Gain awareness of low-cost simulation that can be incorporated in the clerkship.
- Be familiar with tools and aids for assessment, learning and documentation that can be utilized in the clerkship to assist in meeting LCME requirements.