

The Program in Liberal Medical Education (PLME), Brown University's highly selective eight-year baccalaureate-MD program, is seeking an **Assistant Dean of Medicine (PLME Advising and Minority Recruitment & Retention)**. The ideal candidate will have their MD and have been a PLME, though candidates having a complete understanding of the unique nature of the program would also be highly considered. A demonstrated commitment to diversity and multicultural issues is also essential.

The Assistant Dean of Medicine (PLME Advising and Minority Recruitment & Retention) supports the efforts of the Alpert Medical School to facilitate the academic, personal, and professional development advising for a cadre of PLME students (generally 60-70 per year) as assigned by the Associate Dean of Medicine (PLME) during their undergraduate years. With each incoming class, the Assistant Dean is assigned 16-18 students and these students are followed for their entire four-year undergraduate education. This advising includes, but is not limited to, monitoring the course selection for the student's overall educational plan, assessing and evaluating the progress and attainment of competencies, writing letters of recommendation, and attending events related to the PLME.

This position also provides support to the Office of Diversity and Multicultural Affairs (ODMA) at the Warren Alpert Medical School, and works with the Associate Dean of the ODMA to develop programs aimed at the recruitment, retention, and professional development of students underrepresented in medicine. This includes providing faculty leadership and administrative coordination for PLME First-Generation/Underrepresented Minorities in Medicine (FURM), which is part of the PLME Senate.

Finally, the Assistant Dean of Medicine (PLME Advising and Minority Recruitment & Retention) will dedicate efforts to support student wellness by providing health promotions training, and work closely and collaboratively with community resources at Brown University and the Warren Alpert Medical School.

This is a .4 FTE position (approximately 15 hours/week) and the schedule may vary depending upon the undergraduate academic calendar.

If you are interested, please contact [Julianne Ip@Brown.edu](mailto:Julianne_Ip@Brown.edu). Applicants responding by Sept 30th will be reviewed promptly so please include a cover letter of interest and CV/resume.